

# PAPUA NEW GUINEA CUSTOMS SERVICES

Protecting Our Borders and Securing Our Future



Approved Form M5  
Customs Act 1951

## Crew Effects Declaration

We, the Master, Officers and members of the crew of the vessel \_\_\_\_\_ whose name and signatures appear below, own or have in our possession the quantity of articles and goods subject to Customs control which are placed opposite our signatures; we severally undertake that neither these goods nor any portion thereof will be landed without the authority of Customs.

Name and Signature	Rank or Rating	Tobacco oz/gm Cigars No. Cigarettes No.	Spirits, Wines, Beer. No. of Bottles & measures	All other articles and goods including those referred to in the "Notices to Masters and Crews of Vessels" intended to be landed in Papua New Guinea or not.					CUSTOMS USE ONLY
				Qty	Article	Make or Brand	Serial No.	Value PNG Kina	

### DECLARATION

I declare that this list consisting of \_\_\_\_\_ pages gives full details of all articles and goods subject to Customs control, including private trade stores, narcotic drugs and other prohibited goods owned by or in the possession of myself, the Officers and crew of the vessel at the time of entry into the port of \_\_\_\_\_. I further declare that the explanatory notes ("Notice to Masters and Crew of Vessels") on the reverse side of this form has been read by me and made available to all Officers and crew members, and that they have been required to read such notice before completing this declaration.

Signature of Master \_\_\_\_\_ Date        /        /

Note: The Master is only required to make a declaration on the first page on arrival in Papua New Guinea but must indicate the number of pages covered by this declaration.

**NOTE:** The information collected on this form is used to ensure compliance with National laws relating to Customs, Quarantine, Health and Wildlife Protection.

This notice is provided by the Papua New Guinea Customs Service to inform Masters, Officers, and crew of vessels of Papua New Guinea requirements in respect of crew effects, ships stores, export and quarantine restrictions.

It is the responsibility of the Master to ensure that this notice is read and understood by all officers and crew and it necessary to explain the details contained herein and in the Crew Effects Declaration to all officers and crew.

#### CREW EFFECTS DECLARATION

The Master is responsible for the accuracy of this list.

Goods on board which are owned by or in the possession of the Master, Officers or crew and which must be listed include:

- tobacco products, alcoholic liquors, cameras, film or slide projectors, cinematograph films, television receivers and articles incorporating television receivers, other electronic entertainment equipment (including radios, audio hi-fi systems, record and tape players, tape recorders and cassette recorders/players) compact disc players and discs, video cassette recorders and video cassettes, video cameras, records, recording tapes, cassette tapes, musical instruments, binoculars, sporting requisites, typewriters, piece goods, new clothing (other than personal), watches, jewellery, and other articles incorporating precious metals and gemstones.
- goods carried per favour of the Master, Officers or crew where the goods are personal effects or goods of high value or of a quantity considered to be commercial.
- all dangerous weapons such as knives, swords, bayonets, pistols, revolvers, rifles, shotguns, explosive devices, ammunition, bludgeons, coshes, and knuckledusters.
- drugs of dependence including narcotics such as opium, cocaine, morphine and heroin. Hallucinogens such as LSD, mescaline, amphetamines, barbiturates (sleeping pills) and tranquilisers.
- goods made from or containing parts or derivatives of endangered species, including alligators and crocodiles, cats (Including leopards, tigers and jaguars), elephants, snakes, lizards, turtles, rhinoceros, and zebra.

Papua New Guinean and/or foreign currency in the amount equivalent of PNG Kina 20,000.00 or more.

As an alternative to a declaration on this form, an in confidence declaration can be made to a Customs Officer.

#### NOTES FOR COMPLETION

This Declaration must be completed and handed to the Customs Boarding Officer.

The Master is responsible for the accuracy of this list.

A further declaration is required in respect of a Master, Officers, or crew members signing on in Papua New Guinea.

The Crew Effects Declaration must be signed by every member of the crew (Including the Master and Officers) and each person must state opposite their name the quantity of all goods or articles which are in their possession and are subject to Customs Control including:

- those held or intended for someone else
- those not to be landed in Papua New Guinea
- those listed in Allowance and Registration books

After each person has listed their effects or those they have in their possession, the remaining space is to be signed and ruled off.

Nil declarations must show 'Nil' against name and signature.

Quantity, description, and value are to be stated for all declared goods, in the case of radios, television sets, watches, cameras, binoculars and the like, the serial number and maker's brand name are to be shown.

NOTE: Value: price paid or if used, the price the goods would bring if sold.

NOTE: if no serial number write N/A

All goods on board are subject to Customs control and must not be landed except by Authority of Customs, and any such goods not listed on the Crew Effects Declaration and found on the vessel will be liable to forfeiture and the owner or person responsible may be liable to prosecution.

All articles reported on the Crew Effects Declaration must be produced, if required, and placed in a secure area to be sealed by a Customs Officer. Goods left in possession may be required to be produced to a Customs Officer at the final Papua New Guinean Port.

The form is to be completed in ink or by other indelible means.

#### EXPORTS

Many classes of goods including Papua New Guinean currency, native animals and birds and their skins, plumage etc., are prohibited exports and cannot be exported unless permits have been obtained for their exportation.

Customs can provide information on export restrictions applicable to any particular goods. All necessary permits must be obtained before shipment.

#### SHIPS STORES

##### Narcotics, restricted drugs and firearms

All narcotic and restricted drugs in ships stores, including these in lifeboats and rafts as well as all firearms are to be declared on the Report of Ships Stores, which is to show:

- quantities on arrival in Papua New Guinea
- any additions to stocks while in Papua New Guinea
- any usage whilst in Papua New Guinea

Detailed records of drugs usage should also be maintained in the ships hospital or dispensary.

Goods considered excess to requirements for use on the Papua New Guinean coast may be bonded under Customs seal at the first Papua New Guinean port.

##### Alcoholic and Tobacco Products

Permission for release of reasonable quantities of Ships Stores can be obtained by applying to the Customs Boarding Officer.

All passengers on Papua New Guinean and foreign-registered vessels on an overseas voyage, plying between Papua New Guinean ports, can buy the following goods free of duty provided they are consumed aboard the vessel:

- wine in bottles or cans or in the glass
- beer in unopened bottles, cans, or in the glass
- spirituous beverages in the glass or by the nip; and
- cigarettes and tobacco products by the individual packet or tin

The following quantities are a guide to the release of Ships Stores for the use by the Master, officers and crew:

- beer: 2 litres per person per day or
- wine: 1 litre per person per day, plus
- spirits: 1 litre per person per 10 days, plus
- cigarettes: 200 every 10 days, or equivalent tobacco products

#### MIXED COASTAL/OVERSEAS VOYAGES

Where vessels change from one category to another during a voyage the same duty free treatment will apply to Papua New Guinean registered and foreign registered shipping. Generally the following will apply:

Inwards - duty free stores will cease at:

- (a) if arriving in ballast - the first Papua New Guinean port
- (b) if arriving with cargo - the final Papua New Guinean port at which said cargo is discharged.

Outwards - duty free stores will commence when a ship first loads cargo destined for overseas in that ship.

The duty free concession applies at all times except during the embarkation of passengers until sailing time.

NOTE: Releases for functions attended by shore-siders will be dutiable.

#### SHIPS BUNKERS

The term 'Bunkers' includes all types of dutiable petroleum products shipped aboard a vessel for consumption by that vessel e.g. in auxiliary machinery and is not confined to main engine(s) use.

Duty treatment of bunkers is identical to that for alcohol and tobacco products, namely duty free on overseas voyages and duty paid when coasting. Similar arrangements also apply to mixed coastal /overseas voyages.

#### SHIPS SHOPS

Certain goods, excluding binoculars, cameras, photographic equipment (other than film), projectors, furs, jewellery, perfume, electrical appliances and goods, radio receivers and transmitters, television receivers, record, tape, and disc players, tape recorders, dictating machines and watches may be sold duty free in ships shops for consumption on board the vessel while it is on the Papua New Guinean coast. Stocks of excluded goods are to be declared to Customs at the first port. These goods will then be placed under Customs seal.

All goods including those purchased duty free in a ships shop are subject to duty and taxes when landed in Papua New Guinea.

#### QUARANTINE

In addition to Customs requirements, the landing of the following goods is prohibited except with the approval of the Quarantine authorities:

- food of any kind (tinned or packaged) including meat, sausages, salami, ham, poultry, fats, eggs, milk, butter and cheese.
- plants or parts of plants, alive or dead, including fruit, nuts, seeds, bulbs, flowers, mushrooms, straw, bamboo, wooden articles or articles made from any other plant material.
- animals, reptiles, fish, birds or Insects (or parts thereof), alive, dead, stuffed or mounted.
- animal products including semen, feathers, hair, skins, and hatching eggs.
- equipment used with horses or other animals.
- biological specimens including vaccines, cultures and blood.
- soil.

If in doubt as to the quarantine requirements, information and clarification should be sought from a Customs or Quarantine officer prior to landing the goods.

#### PENALTIES

Offences against the Customs Act include:

- importing prohibited goods (e.g. weapons, narcotics);
- failing to fully declare articles subject to Customs control on Crew Effects Declaration Forms;
- concealing goods from Customs examination;
- producing a statement (declaration) which is untrue in a particular to an officer of Customs;
- attempting to land ships stores purchased duty free;
- exporting prohibited exports (e.g. fauna).

Crews are warned of the severe penalties that may be incurred should a customs offence such as making a false declaration, failing to declare goods, misleading a Customs Officer, or importing of prohibited imports, be committed.

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